

Information for Participants

Terms and conditions

Payment of Registration Fees

SESNZ encourages online payments for conference registration fees. Payment may be made by invoice with online banking by contacting the National Manager (natmanager@sesnz.org.nz) if needed for example by a Tertiary Institution or Business. All registration data submitted to SESNZ will be treated confidentially.

Upon registration a confirmation email will be sent automatically to the registrant. Registration is on a first come first served basis; this confirmation email serves as proof of registration and specifies all event details included in the registration.

Cancellation of Registration

Cancellation of registration must be submitted in writing or via email and is valid only with acknowledgement of receipt by the SESNZ National Office.

Cancellation fees are dependent on the notice given:

If cancellation occurs less than 7 days prior to the start of the Conference, the cancellation fee is 100% of the registration fee.

If cancellation occurs between 7 days and 1 month prior to the start of the Conference, the cancellation fee is 50% of the registration fee.

Earlier than 1 month, a cancellation fee of \$50 will be charged (unless the attendee is a student and then it shall be waived)

If payment has been made by the payment deadline of the Conference by an international delegate and a visa is not awarded in time to travel to the event, the full registration fee will be reimbursed.

Payment Terms

Online Registration for the SESNZ Conference is subject to the following payment conditions:

Registration on a first come first served basis, with a limit of 200 delegates. SESNZ must receive the payments for the registration fees as detailed on the event webpage before the registration can be confirmed. Admittance to the Conference cannot be permitted without prior receipt of payment or a valid proof of payment.

In some cases late registrations can also be paid onsite. Such payments may be subject to an additional late registration fee (\$25).

Credit card payments will be processed via a secure online payment module (Stripe) included in the SESNZ registration form. Registration fees charged in \$NZD will be debited in \$NZD.

Payments may be made through Visa and Master Card.

Conference Application and Admission Processes

If you are accepted to a conference/course, we will use your personal information to process your payments and thus your registration and facilitate your attendance at the Conference, provide you with information regarding the Conference including scheduling and logistics, provide you with other information that we believe may be of interest to delegates, and inform you post Conference of future events.

We may also share personal information (other than payment information) of conference/course attendees (e.g. for future advertising of Conference Event Showcase) with the other persons attending the Conference. The purpose of this is to enable delegates to contact each other prior to or after the Conference for networking purposes.

We (SESNZ) are obliged under our terms and conditions of Sponsorship to share contact details of attendees with our Sponsors. If you do not wish to have your contact details shared then please email this to our National Office at natmanager@sesnz.org.nz

Services as a Speaker

If you agree to speak at the SESNZ Conference, we will wish to collect the information described above. We will request a biography and photograph to advertise on the Conference website. We collect this information to make it available to Conference applicants and attendees. Accordingly, if you agree to speak at the SESNZ Conference, we will make available your name, employer and a work email address. This is so that attendees and speakers can contact you with questions and requests for more information, and to provide feedback if needed.

Usage of Photographic and Video Material taken at SESNZ Events

SESNZ takes photographic and video material of participants at each Conference. In registering for the SESNZ Conference you acknowledge that we may include images of yourself intact or in part for material used in various publications, press releases, promotional activities, or other related endeavours. This material may also appear on the SESNZ's internet web page or related social media pages.

Usage of Social Media to Share Information

SESNZ welcomes and encourages the use of social media by participants. As a courtesy to other members, as well as to presenters at the conference, we ask that you follow accepted social media etiquette.

Do

Use the event-specific hashtag as communicated during the event for any related communication platforms

Remember that unpublished data presented at the SESNZ event should be regarded as confidential, and should not be published

Share about the Conference and sessions (without sharing unpublished information or data)

Gain approval from a speaker or poster presenter prior to quoting or publishing that individual's scientific results

Be respectful in tone and content

Mute your mobile phone/laptop/tablet volume to avoid disrupting sessions

Don't

Capture, transmit or redistribute data presented at the meeting - this may preclude subsequent publication of the data in a scholarly journal

Use offensive language in your posts

Engage in rudeness or personal attacks

Links to other Websites

The SESNZ website contains links to other Websites. Please be aware that our privacy policy does not apply to these linked sites. We encourage our users to be aware when they leave our site and to read the privacy statements for all third-party websites to understand their procedures for collecting, using, and disclosing visitors' information